

AUDIT
REPORT

Audit of Official Controls
carried out by the Local
Authority Veterinary Service
– Cavan County Council

CORRECTIVE ACTION PLAN

NOVEMBER 2015 (UPDATED NOVEMBER 2016)

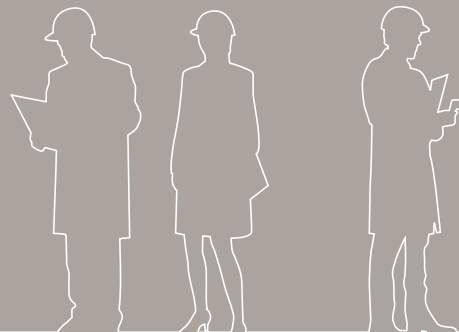


AUDIT REPORT

Audit of Official Controls
carried out by the Local
Authority Veterinary Service
– Cavan County Council

CORRECTIVE ACTION PLAN

NOVEMBER 2015 (UPDATED NOVEMBER 2016)



CORRECTIVE ACTION PLAN

This corrective action plan describes audit findings requiring corrective action, documents responsibility for addressing the findings and describes progress on the close-out of actions.

Audit: Audit of Official Controls in the Local Authority Veterinary Service

Official Agency: Cavan County Council

Date of Audit: 16-17 September 2014

Audit of Official Controls carried out by the Local Authority Veterinary Service – Cavan County Council

NOVEMBER 2015 (UPDATED NOVEMBER 2016)

	To be completed by the FSAI		To be completed by the agency		To be completed by the agency and the FSAI through the Service Contract liaison process		
	Report Ref.	Finding Requiring Corrective Action	Proposed Corrective Action	Proposed Completion Date	Update	Status	
						Open	Closed (include date closed out)
1	4.1.1 & 4.1.2	Inspections are carried out regularly, however this is not risk-based. There is no documented planned official control programme in place.	Document a risk-based, planned official control programme.	30/04/2015			Closed 20/11/2015
2	4.1.5	Documented procedures prescribed by the local authority veterinary service are not always used.	Adhere to local authority veterinary service SOPs (where possible).	30/04/2015			Closed 30/09/2015
3	4.1.7	Inspection reports were unclear and data fields on forms were not completed. There was evidence of inspections having taken place on the local authority database where there was no corresponding hard copy report.	Complete all data fields on inspection reports. Ensure more accurate/timely OAPI data entry/input.	30/04/2015			Closed 30/09/2015
4	4.1.4	There was limited documented evidence of official controls in non-hygiene areas such as labelling, food contact materials etc.	Carry out official controls in non-hygiene areas.	Immediate			Closed 30/09/2015
5	4.1.6	Official controls did not always identify non-compliances and/or document the close-out of non-compliances.	Identify and close-out non-compliances.	Immediate			Closed 06/11/2015

Audit of Official Controls carried out by the Local Authority Veterinary Service – Cavan County Council

NOVEMBER 2015 (UPDATED NOVEMBER 2016)

	To be completed by the FSAI		To be completed by the agency		To be completed by the agency and the FSAI through the Service Contract liaison process		
	Report Ref.	Finding Requiring Corrective Action	Proposed Corrective Action	Proposed Completion Date	Update	Status	
						Open	Closed (include date closed out)
6.	4.1.8	There is no evidence of any review of the effectiveness of official controls.	Carry out immediate review of effectiveness of official controls.	31/12/2015			Closed 31/12/2015
7.	4.1.9	Training is required in certain areas for the County Veterinary Officer, e.g. HACCP, micro criteria, to ensure staff are kept up-to-date in their areas of competence.	Organise/Investigate appropriate training.	31/12/2015			Closed 09/11/2015
8.	4.1.3	Approvals and registrations were not up-to-date or reflective of current activities in all establishments.	Review all registrations/approvals.	30/04/2015			Closed 30/09/2015
9.	Annex I	The non-compliances identified as part of the on-site verification activity listed in Annex 1 of the report should be closed out by the inspectorate in conjunction with the food business operators.	Close-out all identified non-compliances.	30/04/2015			Closed 06/11/2015



Abbey Court,
Lower Abbey Street,
Dublin 1.

Advice Line: 1890 336677
Telephone: +353 1 817 1300
Facsimile: +353 1 817 1301
Email: info@fsai.ie
Website: www.fsai.ie