

AUDIT REPORT

Audit of official controls in food business operations catering for high-risk population groups supervised by environmental health officers in the Health Service Executive

CORRECTIVE ACTION PLAN

MARCH 2013
(All corrective actions closed December 2017)



CORRECTIVE ACTION PLAN

This Corrective Action Plan describes audit findings requiring corrective action, documents responsibility for addressing the findings, and describes progress on the closeout of actions.

Audit: Audit of Official Controls in Food Business Operations catering for High Risk Population Groups supervised by Environmental Health Officers in the Health Service Executive

Official agency: Health Service Executive

Date of audit: June and July 2012

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MARCH 2013

CORRECTIVE ACTION PLAN

	To be completed by the FSAI		To be completed by the agency		To be completed by the agency and the FSAI through service contract liaison process		
	Report reference number	Finding requiring corrective action	Proposed corrective action	Proposed completion date	Updated Sept 2016	Status	
						Open	Closed (include date closed out)
1	4.4 & 5.1	The system of official controls in crèches in one office audited was not in line with legal requirements and documented procedures.	GN1 is being applied in the office in question.	June 2012			June 2012
2	4.2, 4.4 & 4.5	<p>Full implementation of GN1 Rev 2 is not in place:</p> <p>Classification of non-compliances</p> <p>Lower risk food businesses are not scheduled/inspected in line with GN1 Rev 2</p> <p>When an EHO takes maternity leave or extended sick leave supervision of high risk establishments in one office is not redistributed.</p>	<p>As per audit report, implementation will occur in line with introduction of EHIS.</p> <p>Inspection targets for 2013 have been agreed with the FSAI.</p> <p>Redistribution put in place.</p>	<p>October 2013</p> <p>June 2012</p>	<p>Non-compliances are classified as per GN1 Rev 2</p> <p>Closed April, 2013</p> <p>Closed June, 2012</p>		June 2012

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3	4.3	In one office audited, a significant number of food businesses are not registered. The procedures in place for following up with food businesses to notify the HSE with a view to registration were not achieving the desired outcome.	The HSE has not provided a corrective action for this finding.		The HSE has confirmed that the percentage of premises registered is the national average.		Dec 2015
4	4.8	The EHS does not have an internal audit system in place and have not arranged to have external audits carried. Different systems of verification to assess effectiveness official controls are in place in EHS offices.	As part of the move to a National Environmental Health Service, the EHS is replacing its previous multiple quality management systems with a single audit function. This internal audit function is under development.		The HSE EHS Quality Assurance operational unit established incorporating internal audit. Initial audit underway.		August 2016

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5	4.7	Training in local offices is dependent on a national training plan which was developed in 2012 but had yet to be implemented at the time of the audit.	Training plan could not be implemented in second half of 2012 due to financial restrictions. 2013 training plan in place.	January 2013			January 2013
6	5.1.2	The interpretation by the EHS of the level of HACCP flexibility appropriate in crèches was not in accordance with Guidance Note 11: Assessment of HACCP Compliance and therefore not in compliance with legal requirements.	The audit identified different understanding around the implementation and interpretation of flexibility of GN11 between the FSAI and the HSE. Discussions ongoing with the FSAI to agree standardised approach.		The EHS has assessed all manufacturers for compliance with Article 5 of Regulation 852/2004 and inspection outcomes are in line with FSAI Guidance Note No. 1 (Revision 2).		Closed December 2015

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7	5.1.3	Verification of compliance with legal requirements for traceability in crèches varied.	Memo issued to EHS staff advising traceability checks should assess whether the minimum requirements stipulated in S.I. No.747 of 2007 are complied with.	May 2013			August 2014




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