

# AUDIT REPORT

Audit of Official Controls in  
Manufacturing Establishments  
supervised by the Health  
Service Executive

## **CORRECTIVE ACTION PLAN**

SEPTEMBER 2016  
(All corrective actions closed September  
2019)



## CORRECTIVE ACTION PLAN

This Corrective Action Plan describes audit findings requiring corrective action, documents responsibility for addressing the findings, and describes progress on the closeout of actions.

**Audit:** Official Controls in Manufacturing Establishments supervised by the Environmental Health Officers in the Health Service Executive

**Official agency:** Health Service Executive - Environmental Health Service

**Date of audit:** May-July 2015

### CORRECTIVE ACTION PLAN

	To be completed by the FSAI		To be completed by the agency		To be completed by the agency and the FSAI through service contract liaison process		
	Report reference number	Finding requiring corrective action	Proposed corrective action	Proposed completion date	Update	Status	
						Open	Closed (include date closed out)
1.	4.1.5	There was an inconsistent approach to the definition of 'manufacturer', e.g. retail units that manufacture on-site are categorised as manufacturers in some areas but as retailers in other areas.	A definition of manufacturer has been agreed. The Environmental Health Service has been informed of this definition.	12/07/2016			Closed
2.	4.1.5	In four food manufacturing establishments that handled raw meat, the food business operators had not been requested by the HSE to complete self-declaration forms in order to assess if they required approval under Regulation (EC) No 853/2004.	The four establishments have been asked to complete and have completed self-declaration forms.	14/04/2016			Closed

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3.	4.1.5	'Protocol No. 33' Water Sampling of food business' states that the ' <i>National Environmental Heath Operational plan shall include national water plan on a yearly basis. Priority shall be given to food business establishments based on a risk assessment of the water supply and the food business establishment.</i> ' It is not clear how or who conducts this risk assessment.	Protocol 33 will be reviewed and this finding considered as part of the 2016 Protocol Change Request mechanism.	31/03/2017	Protocol updated. Implementation date January 2017.		Closed January 2017

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4.	4.1.8	There was no documented procedure in place to verify the effectiveness of official controls.	A documented procedure will be drafted as part of the 2016 Protocol Change Request mechanism to reflect documents and activities which already exist in the Environmental Health Service to verify effectiveness of official food controls.	09/09/19	A documented procedure has been drafted in accordance with Article 8.3 which is currently being updated.		26.09.19
5.	4.3	The non-compliances identified in official controls specific to local areas.	All non-compliances have been confirmed by local areas as closed out.	14/04/2016			Closed
6.	4.2	The non-compliances identified in food businesses.	All non-compliances have been confirmed by local areas as closed out.	11/07/2016			Closed




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