

AUDIT REPORT

Audit of Official Controls
conducted by the Dairy
Produce Inspectorate in
Small Cheese Producing
Food Business Operations

CORRECTIVE ACTION PLAN

OCTOBER 2016 (Updated April 2022)



Corrective action plan

This Corrective Action Plan describes audit findings requiring corrective action, documents responsibility for addressing the findings, and describes progress on the closeout of actions.

Audit: Audit of Official Controls Conducted by the Dairy Produce Inspectorate in Small Cheese Producing Food Business Operations

Official agency: Department of Agriculture, Food & the Marine – Dairy Produce Inspectorate

Date of audit: April to June 2013

Corrective action plan

	To be completed by the FSAI		To be completed by the agency		To be completed by the agency and the FSAI through service contract liaison process		
	Report reference number	Finding requiring corrective action	Proposed corrective action	Proposed completion date	Update	Status	
						Open	Closed
1	Table 3, Table 5 and Table 6	Official control activities in the South region are excessively lower than planned official controls.	2 AAI appointed to South Region	01/1/14	<p><u>Update Nov 2014:</u> 2 new AAI staff recruited. However 2 inspectors have now also retired. (i.e. 1 x (AAI) and 1 x Regional Inspector (A1)</p> <p><u>Further update April 2015:</u> DAFM confirmed that the staffing issues in the southern region have now been addressed. A regional AI is now covering both the AI & AAI activities on a temporary basis</p> <p><u>Update: Nov 2014:</u> FSAI requested data to confirm that the gap in performance has been addressed. DAFM advised that 2014 data will be available in Jan 2015 will reflect this.</p> <p>Action: DAFM to forward data for 2014 in January 2015.</p>		<p>Closed DAFM confirmed this at the Milk/Dairy Science Laboratory Liaison Meeting – 01/04/2015)</p> <p>Closed (DAFM update 17/04/2015)</p> <p>Closed Approx. 103% of planned controls carried out in 2014 in the South region. (DAFM update 17/04/2015)</p>

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2	4.1.4, 4.1.5, 4.1.6 & 4.1.8	The AT found evidence that procedures were not being followed in the South regarding inspection tasks carried out which demonstrated a variation in the consistency and effectiveness of official controls between the regions.	SOP 16 to be implemented fully to ensure consistent and effective controls.	01/1/2015	<p><u>Update Nov 2014:</u></p> <p>DAFM confirmed that SOP 16 has been implemented to address any variations in-effectiveness of official controls in the South region.</p>		<u>Closed</u> November 2014
3	4.1.3	Some establishments have not been re approved under the new approval scheme operated by the MHD.	<u>All FBOs are approved and/or registered.</u> All approvals/registrations under review and COAs currently issuing in new	Q1 2014	<p>Action: DAFM to provide evidence of approvals.</p> <p><u>April 2015:</u> DAFM forwarded FBO database listing for approved milk/dairy establishments.</p>		<u>Closed</u> (DAFM update 1/5/15) All FBO's have been reviewed and FBO database is up to date

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			format.		<p>Action: FSAI requested clarification on the number of FBO's reapproved under the new approval scheme</p> <p><u>Further update April 2015:</u> DAFM: there are 3 FBOs still being reviewed and not yet on the new FBO database.</p>		
4	4.1.5	<p>There are a lack of documented procedures in some areas:</p> <ul style="list-style-type: none"> • Sampling • Non hygiene areas of the service contract such as labelling, additives • Close out of <i>Listeria monocytogenes</i> incidents. 	A review of legislation and current SOPs to take place.	01/1/15	<p><u>Update Nov 2014:</u> DAFM are developing a document on the closeout of Listeria incidents. A review of legislation took place by 1/1/15.</p> <p>Review of DAFM SOPs is ongoing</p> <p><u>Update October 2016:</u> DCCD have reviewed <u>Sampling SOP</u> – no changes are deemed necessary</p> <p>A new SOP has been developed on labelling under FIC with checklists.</p>		<p>Closed (DAFM Listeria Document received 17.4.15)</p> <p>Closed (Completed by 1/1/15)</p> <p>Closed (Confirmed 4/10/16)</p>

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					Additives – A new aide memoire on additives was developed in conjunction with FSAI in SOP24.		<p>Closed (Confirmed 17/06/2019)</p> <p>Closed (Confirmed 17/06/2019)</p>
5	4.1.7	Unannounced inspections were not taking place in small cheese manufacturers as per SOP 24.	SOP 24 to be implemented fully to ensure consistent and effective controls	01/1/15	<p>SOP 24 is being implemented in full. Unannounced official controls are being carried out.</p> <p>DCCD have reviewed/ revised SOP 24 in 2016 and reaffirmed that inspections are to be unannounced. Section 2.1 of SOP 24</p>		<p>Closed Dairy Control and Certification Division confirmed October 2016.</p>
6	4.1.9	Further training for official control staff in some areas is	Training to be provided	01/06/15	<u>Update June 2019:</u>		<p>Closed (Confirmed 17/06/2019)</p>

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	required; <ul style="list-style-type: none"> • Micro criteria • Non hygiene areas such as: <ul style="list-style-type: none"> ○ labelling (FIC), ○ additives, ○ food contact materials. 			Details provided of the completion of the FSAI e-learning modules by Dairy Control and Certification Division staff. Three inspectors from Dairy Control and Certification Division have attended a BTSF course on additives and any queries on additives during official controls can be relayed to them. 2 inspectors trained in BTSF Food Contact Materials Course. 78 checks carried out against FCM legislation in 2018		
7	Annex I	Three findings are in progress from the FVO meat /milk mission (ref 6017). One observation on the FVO microbiological criteria mission (ref	Review complete and working group set up to develop SOP for field staff	01/6/15	<u>Nov 2014:</u> <u>Ref 6017</u> - Working group set up to review SOP for FVO findings (Q1 2015).	<u>Closed</u> CP report Published March 2015 <u>Closed</u> CP report

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		6018) regarding the oversight of private laboratories by the inspectorate is in progress.			<p><u>Ref 6018</u> - Evaluation of private labs by the DSL with regards to tests performed and methods used.</p> <p><u>Update</u>: DAFM advised this is now complete</p>		Published March 2015 CP Final report 2014




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