Audit of Official Controls carried out by the Local Authority Veterinary Service – Leitrim County Council

CORRECTIVE ACTION PLAN

NOVEMBER 2015 (UPDATED NOVEMBER 2016)
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This corrective action plan describes audit findings requiring corrective action, documents responsibility for addressing the findings and describes progress on the close-out of actions.

Audit: Audit of Official Controls in the Local Authority Veterinary Service
Official Agency: Leitrim County Council
Date of Audit: 22-23 September 2014
<table>
<thead>
<tr>
<th>Report Ref.</th>
<th>Finding Requiring Corrective Action</th>
<th>Proposed Corrective Action</th>
<th>Proposed Completion Date</th>
<th>Update</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 4.1.1 &amp; 4.1.6</td>
<td>Documentary and carcass inspections at ante-mortem and post-mortem inspections are not fully effective.</td>
<td>Regular audits of ante-mortem and post-mortem inspections at all slaughterhouses by official veterinarian. Regular checks carried out on ER106, <em>Trichinella</em> and FCI documentation. Carcass hygiene checks carried out at each inspection.</td>
<td>01/06/2015</td>
<td></td>
<td>Closed</td>
</tr>
<tr>
<td>2 4.1.2 &amp;4.1.4</td>
<td>There is no documented planned official control programme in place. Inspections are carried out regularly, however this is not always risk-based.</td>
<td>A risk-based programme of inspections was implemented on 1 Jan 2015.</td>
<td>01/01/2015</td>
<td></td>
<td>Closed 08/09/2015</td>
</tr>
<tr>
<td>3 4.1.5</td>
<td>Documented procedures prescribed by the local authority veterinary service are not always used.</td>
<td>HACCP review, review of approval, labelling, traceability, personnel hygiene, meat transport</td>
<td>01/06/2015</td>
<td></td>
<td>Closed 08/09/2015</td>
</tr>
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<td></td>
<td>inspection reports completed as per risk-based inspection programme.</td>
<td>Documented procedure in place as per risk-based inspection programme.</td>
<td>01/06/2015</td>
<td></td>
<td>Closed 08/09/2015</td>
</tr>
<tr>
<td>4</td>
<td>4.1.9 There was limited documented evidence of official controls in non-hygiene areas such as labelling, food contact materials etc.</td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>
| 5          | 4.1.6 Official controls did not identify a number of the non-compliances identified by the audit team during on-site activities including:  
- No commercial documentation accompanying consignments of meat leaving the establishment  
- HACCP (Hazard Analysis Critical Control Point) non-compliances in both premises  
- Equipment not in calibration  
- No documented cleaning programmes | Regular audits of premises to include the following checks:  
- Commercial documentation  
- HACCP review  
- Calibration certificates to be submitted to official veterinarian annually  
- Cleaning programme | 01/06/2015 | | Closed 08/09/2015 |
### 6. Annex I

#### Finding Requiring Corrective Action

The non-compliances identified as part of the on-site verification activity listed in Annex 1 of the report should be closed out by the inspectorate in conjunction with the food business operators.

#### Proposed Corrective Action

Regular audits on food business operator 1 & 2 in 2015. All non-compliances have been addressed. A minor structural issue remains outstanding in food business operator 2.

A HACCP training course is planned for Oct 2015.

#### Proposed Completion Date

01/12/2015

#### Status

Closed (include date closed out)

#### Update

21/10/2016
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